

## production experience

july–  
sept 2011

### TLC

#### Associate Producer

Cake Boss: Next Great Baker

Produce episodes, ensuring budget and schedule are met and on time. Pitch new story ideas. Take story notes and write hot-sheets. Handle product trade-outs and prize integration. IT/tech support for crew.

2008–  
present

### NY1 News

#### Robotic Camera Operator / Audio Mixer

Operate robotic cameras, audio mixer and teleprompter. Set up studio, lighting, cameras and microphones.

may–  
june 2011

### HGTV

#### Production Coordinator

Mom Caves

Right-hand to line producer; at times stepping in as production manager, i.e. hire crew, scheduling, legal, expenses, filming and build permits, close show.

april–  
may 2011

### Lifetime

#### Associate Producer / Production Coordinator

The Fashion Shrink (Pilot)

Create and edit contestant segments. Secure locations from 10+ fashion retailers. Hire and manage crew and supervised production assistants. Manage releases, crew paperwork, schedules, call-sheets, timecards, expenses.

2008–  
2011

### Food Network

#### Associate Producer / Control Room Assistant / Production Assistant

Iron Chef America, 30 Minute Meals, Emeril, \$10 Dinners, Next Iron Chef, Aarti Party, Secrets of a Restaurant Chef, Cooking for Real, Ultimate Recipe Showdown, Next Food Network Star, 24-Hour Restaurant Battle

Work with producers and director in control room to prepare notes for post production. Organize bibles and distribute scripts. Support producers and production managers with budgets, releases and timecards. Assist stage manager with continuity and set prep. Photograph and style plated dishes for FoodNetwork.com and collaborate with Interactive department.

nov 2010–  
jan 2011

### TLC

#### Associate Producer

Kitchen Boss with Buddy Valastro

Negotiated trade-outs with 15 major brands (KitchenAid, Cuisinart, etc.) in exchange for product placement/integration, resulting in budget savings of \$100K+. Work with director and executive producer in control room and prepare detailed notes for post-production. Maintain schedule and ensure timely delivery of scripts.

oct 2010

### Cooking Channel

#### Associate Producer

Rachael Ray's Week in a Day

Assist executive producer and director in control room: monitor errors, check time allotments, script adjustments. Distribute daily breakdowns and show rundowns.

2008–  
2009

### Goldman Sachs

#### Video Editor

Edit corporate, instructional and promotional videos for upload to intranet. Operate camera and teleprompter during studio or conference tapings.

# charles goon

## additional experience

### 2008–present

Sesame Workshop

Nickelodeon

BBC

NBC

CNN

A&E

Lifetime

Comedy Central

CBS

MTV: LOGO

History Channel

CBS

ABC News

ABC

Sesame Street

Preschool Production

Blue Peter (in London)

America's Got Talent

Joy Behar Show

Smokey Robinson Rally

Sherri

Live at Gotham

Survivor

Big Gay Sketch Show

Surviving the Holidays

CBS 2 News

Long-Form Unit

One Life to Live

## web design

### 2009–present

MoreBusinessSystems.com

HazelKahan.com

CharlesGoon.com

CharlesGoon.com (mobile)

## education

### 2005–2009

New York University: Tisch

Film and Television Production

## technical skills

MS Office

EP Scheduling

Photoshop

Basic html

ENPS

ProTools

Panasonic HVX

Final Cut Pro

Avid

After Effects

DVD Studio Pro

Avid iNews

Sony EX1

Express Lighting